

School Advisory Commission
130 Main Street
Lake Geneva, WI 53147

Agenda Notes
October 8, 2025
6:00pm

Attendees Representing Term

Father Ray Guthrie-Pastor	
Dave Wieters- Principal	
Kirsten Janikowski- Chairperson	
Hans Hochstrasser- Vice Chairperson	2025-2
Kellen Patrick- Member at Large	2025-2
Rachel Lynch- Member at Large	2025-2
Heide Gaskins- Member at Large	2025-2
Kristen Wilson- Parent Alumni Representative	2025-2

Roles:

Facilitator- Dave Wieters
Note Keeper- Kristen Wilson
Time Keeper-TBD
Absent- All members were present
Guests- Bruce Varick, Associate Superintendent -Archdiocese of Milwaukee

Meeting Objectives:

Objective 1- Prayer/ Mission Statement/Meeting Norms
Objective 2- Approval of Previous Meeting Minutes
Objective 3- Visitor's Comments
Objective 4- Pastor's Report
Objective 5- Principal's Report
Objective 6- Teacher's Report
Objective 7- Home and School Report
Objective 8- Old Business
Objective 9- New Business

Prayer: All members

Mission Statement: Dave

Meeting Norms: Dave

Approval of the September SAC Minutes: Heide, Rachel

Approval of the October Agenda: Heide, Kristen

Reports/Comments

Visitor's Comments: Bruce Varick came and gave a presentation about the School Advisory Commission's roles and responsibilities. Bruce talked about the Archdiocese, how it is organized, and how schools are governed by it. He gave the members a 15 page handout. It was a great presentation and enjoyed by the members. The members had time to ask questions after the presentation. Important take aways we learned from the presentation were:

- 1.** The School Advisory Commission and members are an influential group.
- 2.** We support and advocate for resources that the employees, students, and school need.

Pastor's Report:

Father Ray stopped by and gave us an update on the building project. There will be a new curb/island where Hwy 50 and Curtis Street connect, so cars can't cut the corner to turn onto Curtis. This will help keep students safer with busses and cars going by during school arrival and dismissal times.

Principal's Report:

- 1. ACT 20 Promotion Policy-** No new information at this time.
- 2. Admissions and Enrollment-** The 4K classroom will be moving to the Jonah Room at the end of October.
- 3. Athletics-** The girls volleyball team is having a great season!
- 4. Building & Grounds-** Dave continues to move forward with security upgrades. He did get a quote on the bullet resistant film. It was around \$12,000. Dan and Jason are starting to install the new security cameras. They have motion alert and AI capabilities. Dave can access them with his phone. He is still waiting on the WAVE radio/panic button.

- 5. Curriculum-** Dave was able to purchase five new laptops for staff in need with Title 4 money.
- 6. Extracurricular Activities-** A new club has started called Battle of the Books!
- 7. Grants-** Dave signed a contract with the grant writing company, Symphony Advancement.
- 8. Liturgy-** The 7th grade class is leading the mass on October 16th. The 6th grade class will be leading mass on October 23rd. The 5th grade class will be leading mass on October 29th. The 4th grade class will be leading mass on November 6th. The Living Rosary will be held on Monday, October 20th at 2:30pm.
- 9. Personnel-** Dave is currently interviewing for a 3K Teachers Aide.
- 10. Technology-** The bell system is active and working.

11. Upcoming Events-

- K.C. Coat Drive- October 6-16
- 8th Grade Field Trip- October 9, 7:15am-6:45pm
- Teacher In-Service/No School- October 10
- Timber Ridge Water Park Day- October 10, 12-8pm
- Fall Schools Marketing Workshop @ Archdiocese of Milwaukee- October 14, 9am-2pm
- Parish Council Meeting-October 14, 6pm.
- Accreditation Report Review @ Archdiocese of Milwaukee- October 15, 9am-12pm.
- Katie: The Strongest of the Strong @ College of Lake County-Lyric Opera. Grades 3-5 attending. October 16 10-11am.
- Catholic Central High School Open House-October 16, 5:30-8pm
- School Saturday Mass- October 18, 5:15pm
- Soles for Catholic Education/Luminary Walk- October 18, 6:15pm
- Star Data Assessment Review @ Archdiocese of Milwaukee- October 22, 8:30am-12pm
- 7th Grade Visual Arts Field Trip- October 22, 9am-3pm
- Royal Oaks Field Trip- Grades 4K, Kindergarten, 3rd, and 4th. October 22, 9:45am-1:45pm
- Aladdin Jr.- Grades 1st, 2nd, 5th. October 22, 9:45am-1:45pm.
- Picture Retakes- October 29.

- End of the Academic First Quarter- October 30.
- Halloween Party- October 30, 5:30-9pm.
- Teacher In-Service/No School- October 31.
- Saint Fair- November 3, 1-3pm.
- First Reconciliation Parent Meeting- November 5, 6pm.
- Catholic Central High School Placement Testing- November 7th and 8th.
- Parish Council Meeting- November 11, 6pm.
- Washington DC Trip- May 18, 2026.

Teachers Report:

Traci Vavrina was the school representative this month. She did not have anything to report from the teachers.

Home and School Report:

The Visual Arts program will be taking the 8th grade class on a field trip to Chicago. The 7th grade class will be going on a field trip to Milwaukee. The Soles Walk Fundraiser will be hosting the Luminary Walk after mass on October 18th, with a dinner to follow.

Old Business:

Act 20
 Building and Grounds
 Safety and Security
 Grants
 Star Assessment
 Technology

New Business:

Bruce Varick's presentation on the School Advisory's roles and responsibilities.

Adjournment:

The meeting ended at 8pm. Motion to adjourn: Hans, Kirsten. The next meeting is scheduled for Wednesday, November 12, 2025 @ 6pm.