

School Advisory Commission
130 Main Street
Lake Geneva, WI 53147

Agenda Notes
September 10, 2025
6:00pm

Attendees Representing Term

Father Ray Guthrie-Pastor	
Dave Wieters- Principal	
Kirsten Janikowski- Chairperson	
Hans Hochstrasser- Vice Chairperson	2025-2
Kellen Patrick- Member at Large	2025-2
Rachel Lynch- Member at Large	2025-2
Heide Gaskins- Member at Large	2025-2
Kristen Wilson- Parent Alumni Representative	2025-2

Roles:

Facilitator- Dave Wieters
Note Keeper- Kristen Wilson
Time Keeper-TBD
Absent- All members were present
Guests- N/A

Meeting Objectives:

Objective 1- Prayer/ Mission Statement/Meeting Norms
Objective 2- Approval of Previous Meeting Minutes
Objective 3- Visitor's Comments
Objective 4- Pastor's Report
Objective 5- Principal's Report
Objective 6- Teacher's Report
Objective 7- Home and School Report
Objective 8- Old Business
Objective 9- New Business

Prayer: All members

Mission Statement: Dave

Meeting Norms: Dave

Approval of the May SAC Minutes: Kirsten, Rachel

Approval of the September Agenda: Rachel, Kristen

Reports/Comments

Visitor's Comments: There were no visitors at the meeting. Visitors did not attend meetings in the past. The current members were told that the School Advisory Commission meetings were "members only, closed meetings."

***Wonder: The members would like to ask for clarification at the next meeting about this. Wonder: Who would be considered a visitor and examples of what would constitute their visit or reason for attending the meeting. Wonder: Has this or was this welcomed in the past? The members do not know the history.

Pastor's Report:

No report

Principal's Report:

1. **ACT 20-** Dave informed the members of ACT 20. Dave provided the members with a four page handout on ACT 20 explaining what is it. Schools participating in the Wisconsin Choice Schools Program must follow the mandate and be in compliance. There is a professional development need to get the St. Francis de Sales teachers training on it to be ready for its implementation and for curriculum alignment. Dave will put the new policy on ACT 20 in the Parent Handbook so parents are informed.
2. **Admissions and Enrollment-** The current enrollment is 124 students. There are 23 new students this year. 13 of them in 3K.
3. **Archdiocese of Milwaukee & School Policy Updates-** There is a new school policy for cell phone use in the middle school grades. Sfds is not required to administer the IOWA Test of Basic Skills assessment. Sfds will still administer STAR testing.

4. **Athletics-** Girls volleyball is up and running. There is an A team and a B team. Great numbers this year! The A team has 13 students participating and the B team has 8 students participating.
5. **Building & Grounds-** The building addition is on schedule. The new playground is in and working great. The students are enjoying it. Dave would like to upgrade our radio system, walkie talkies, and security cameras. The bell system will be upgraded once the new addition is done. Dave is working on retaining a security guard for school mass. The school does one children's mass on Thursdays. The children's mass is currently still open to the public. Dave is looking into getting donations for the upgrades.
6. **Extracurricular Activities-** The Art teacher on staff will be running an Art and Lego club this year! A big thanks to Marcie Fain for spearheading this for the students!
7. **Grants-** Dave is working to bring on Symphony Advancement. Dave would like to see Sfds applying for grant money.
8. **Liturgy-** Dave gave the members dates when each grade level would be leading mass.
9. **Personnel-** The school is currently looking for a teacher's aide for the 3K classroom.
10. **School Advisory Committee-** Dave informed the members that representatives from Athletics, Building and Grounds, Development, Home and School, Marketing/ Recruitment/ Retention, and Technology should be attending School Advisory Commission meetings to give us updates and keep us informed. The members shared with Dave that this has not happened or been the case for the last 5 years. The members shared how nice that would be, to see reps from the other committees attending our meetings, and would give us a chance to ask questions.
*** Wonder: The members were wondering if this was past practice at Sfds?
When did it stop and why?
11. **School Budget for the 2025-2026 School year.** This was not shared at the meeting.
12. **STAR Assessment-** The STAR test will be administered to the students the week of September 15th-19th.

13. Technology- Dave would like to see Interactive Smartboards in the classrooms. Dave would like to use Title 4 money to buy new Laptop computers for the staff. It's an essential tool. Dave will talk with Mr. Von Rabenau about extending the time that iPads will turn off at night.

14. Upcoming Events- The 7th and 8th grade is having their plant sale. The 6th and 8th graders will be Sand-building in Art class at the Lake Geneva public beach on Monday, September 15th. School pictures will take place on Tuesday, September 16th. No blue jeans please. The Kindergarten through 5th grade classes will walk to the Lake Geneva Public Library on Wednesday, September 17th. The book fair will be up and running the week of September 22nd-26th. The book fair family night will be September 24th from 3:30-4:30. The St. Francis de Sales Fall Festival will be Sunday, September 28th from 12:00-5:00pm. The Safe Environment group will be offering a class for parents looking to get certified on Wednesday, October 1, from 6:00-9:00pm. The 7th and 8th graders will be participating in Topperpalooza at Catholic Central High School on Thursday, October 2, from 11:00-2:30. The Badger All City Cross Country Meet will be on Thursday, October 2, from 4:00-5:30. The 8th grade class will be traveling to Washington DC for their 8th grade trip from May 18th-21st, 2026.

Teachers Report:

Vicki Froelicher, 5th grade teacher, was the teacher representative for this months meeting. She reported that she is new to the school staff and everyone has been warm, welcoming, helpful, supportive, and overall wonderful. She did not have anything to report from the staff.

Home and School Report:

There was no Home and School representative present at the meeting. Rachel shared out that we typically don't have a Home and School representative that attends SAC meetings. Kristen and Kellen shared that there was a rep that came at one time, years ago. But Rachel was correct, and the last two years a rep has not been present. Dave appreciated that we shared that with him.

Old Business:

New addition update: Construction will begin in October. Report cards: The parents would like to see traditional grading done on the middle school report cards. Dave updated the members and said they are working on doing both a standards based grade and a traditional letter grade on the middle school report cards.

New Business:

The next SAC meeting will be on Wednesday, October 8th, at 6:00pm. Bruce Varick, the Associate Superintendent for the Archdiocese of Milwaukee, will be coming to talk to the commission.

***The members had some miscellaneous questions for Dave. Hans wondered about Dave collecting curriculum and lesson plans from the staff to make sure the teachers are aligning lessons to the Archdiocese standards. Hans wondered if there was an update from administration and staff on providing an extra recess in the students school day or a second scheduled opportunity for them to move and play? Dave is looking into it. It falls under scheduling. Teaching minutes are also a factor. Rachel wondered how the school can be proactive before the STREAM Lab is done to make sure we have the curriculum, equipment, and materials ahead of time and be ready right away when it's done.

Adjournment:

The meeting ended at 7:33pm. Motion to adjourn: Hans, Kirsten.