



FUNDING REQUEST FORM

Today's Date: _____ Date Needed by: _____ Total Amount: \$ _____
(exact dollar amount payable)

Person / Group Requesting Funds: _____

Event / Project: _____

Details / Description: (Cost of materials, manpower, supplies) _____

Check Payable To: _____

Contact Person: (Name-if different, Phone #, Email) _____

- *Please attach all receipts and supporting documents.*
- *Return form to the Home & School Treasurer file located inside the school office.*

Approved by: _____ Date: _____

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